Never used Canvas LMS before? No worries, these sequential training sessions will help get you started.

**STEP 1**

**BUILDING AND ORGANIZING YOUR COURSE IN CANVAS**

*Content Creation with Pages*

- Pages Use Cases
- Using the Rich Content Editor
  - Formatting Content for Accessibility
  - Embedding Content

*ORGANIZING YOUR COURSE IN CANVAS*

*Module Creation*

- Why Modules?
  - Modules vs. Index Pages
- Adding Modules
- Adding Content
  - Types of Content Available
  - Reusing Content
  - Organizing Content
    - Text Headers
    - Reorganization
- Duplication
  - Quiz vs. No Quiz
  - Modification of Content

**NEED MORE HELP?**

EMAIL: AHELP@TAMU.EDU  PHONE: (979) 458-3417
STEP 2
ASSESSING IN CANVAS

Assignments
- Creating Assignments
- Assignment Settings
  - Instructions with RCE
  - Assignment Types and Why We Use Them
    - No Submission
    - Online
    - On Paper
    - External Tool
  - Assignment Options
- Due Dates and Availability Dates
  - Differentiation of Dates by Student or Section

Graded Quizzes
- Building a Quiz
  - Creation of a Quiz
  - Quiz Settings
    - Types of Quizzes and Surveys
  - Creating Questions
- Assigning to Students
  - Differentiation

STEP 3
GRADING IN CANVAS

Gradebook
- Overview of Introductory Features
  - Total Column Location
  - Column Organization
    - Size
    - Location
  - Filtering the Gradebook