

### Agenda

September 22, 2021 8:30 – 9:30 a.m.

## Updates

- eCampus Archive Process: requests to [aihelp@tamu.edu](mailto:aihelp@tamu.edu) from the IoR. Access will be from Monday-Friday for the Instructor to access the content they need.
- Upcoming trainings: New Quizzes in Canvas and Using the Rich Content Editor: [Register here](#)

## Canvas Template Feedback

- As we are gearing up to modify and push out the new template for the upcoming semester, we'd like to incorporate any feedback you have for the next update to the template. Thank you for taking the time to fill this form out and we are looking forward to hearing from you!
- Fill out and return by October 13th  
<https://forms.gle/2dTe2xZ8HieFPLHdA>

## Google Assignments LTI

- Share update on the LTI testing; tool will replace the current Google Drive LTI
- Testing to move to enterprise level

## Third-Party Tools Feedback

*Jon Jaspersen (Mays Business School)*

- 1) Communicate early
- 2) As much context with the vendor
- 3) Requesting matrix convenient (Isabel & Jobin put together) to inform if tool is being requested by another college

*Kim Ritchie (College of Science)*

- 1) Prior to Testing
  - a) Schedule a testing time when all (reps, others) can attend. Need to work with other colleges/units if others are testing. Be sure to include users from your college to help with testing
  - b) Find out what 'roles' are used most in the related courses. Most tools were fine for the instructor of record and student however the TA Lead role was not clear.
  - c) Fill out Users sheet for AI – be specific and plan for multiple courses to be created if testing will be needed for multiple sections
  - d) Have a plan for who will test what. Make sure you have at least one PC user and one Mac user as well as access to various browsers and devices
  - e) Asked vendor for a list of faculty using tool integration with or without Canvas. Asked applicable faculty to help with testing, usually one would come to testing session and help

- 2) Talk to the Vendor Reps
  - a) Will you need access codes to get student access to 3<sup>rd</sup> party site? If so, request enough codes for all possible "student" accesses
  - b) Ask a tech rep and a sales rep to join your testing session initially. This was beneficial when there were hiccups on accounts or questions on functionality
  - c) Ask about multi-section courses and how this is handled (if applicable)
  - d) Do they have help docs on the Canvas Tool and Integration? Unless you want to create how-to docs, this is a must have
- 3) During Testing
  - a) Include specific notes on each area when filling out the testing templates provided by AI. You can refer to it if you need reminders when the tool gets implemented into the production server
- 4) After Testing
  - a) Talk to the vendor reps and get all the support docs and support contact info, especially if you are not a user of the tool.
  - b) Be prepared to provide help and guidance to users of the tools within your college/unit

### Round 3 Tool Testing

[https://lms.tamu.edu/Menu/Governance/Governance-News/Round3\\_third-party](https://lms.tamu.edu/Menu/Governance/Governance-News/Round3_third-party)

- Intake form due on 9/24/21
- More information regarding testing will be shared after results are compiled, to include timeline and next steps

### Discussion

- Question on campus archive access.... Is Community content available in addition to the course content?
  - Limitations of the Blackboard Archive can be found here:  
<https://lms.tamu.edu/eCampus-Redirect>
- Difference between add late date and late grading period
  - students will have access to course until last day of late grading (fall semester January 21, 2022). Called read-only for students after that date
    - Working with admins and Instructure on updating access and seeing what it would look like on the Faculty side (ex. read only, time limit to access)
    - Working on getting more information and testing compiled before/around mid-November